



NAVY CHILDREN SCHOOL, MUMBAI
(CBSE Affiliation No. 1180008)
New Navy Nagar, Colaba, Mumbai 400 005
Tel:+91-22-22752528, +91-22-22751316
Website : www.ncsmumbai.com
E-Mail : directorncsmumbai@gmail.com

Invites Applications for the Post of

VICE PRINCIPAL

from

Dynamic and motivated individuals having consistently brilliant academic record with a Master's degree in any of the core subjects being taught in the NCSs (completed as a Regular course) with at least 55% marks and a Bachelor's degree in Education (completed as a Regular course) with at least 50% marks from any University recognised by the UGC.

- Aspirants should be in possession of excellent communication skills in English with ability to converse in Hindi and working knowledge of using Computer Applications/ MS Office/ERP Software/AI tools/Data Sciences in administration of the school.
- Suitable and requisite administrative experience of at least three years as Vice Principal in recognised CBSE Senior Secondary schools

OR

- Five years teaching experience as PGT in recognised CBSE schools

OR

- At least seven years combined teaching experience as PGT and TGT in recognised CBSE Senior Secondary schools of which at least three years should be the experience of PGT teaching in any of the core subjects being taught in the NCSs
- Candidates should be between **35 to 50** years of age (**reckonable as on 01 Jul 25**)
- Salary will be commensurate with qualification and experience
- No accommodation will be provided
- It is neither a Central Govt nor a State Govt job
- Appointment will be with effect from 01 Apr 2025 onwards

Interested candidates may forward duly filled-in applications (application form available on the school's website www.ncsmumbai.com) along with detailed CV and testimonials by REGD POST/SPEED POST **OR** by Email as follows :-

- (a) Applications sent by REGD/SPEED POST are to be clearly superscribed in bold capital letters on the envelope as "**APPLICATION FOR THE POST OF VICE PRINCIPAL AT NCS MUMBAI**" and addressed to :

**THE DIRECTOR, NAVY CHILDREN SCHOOL, MUMBAI
COMMAND EDUCATION AND WELFARE OFFICE
HEADQUARTERS, WESTERN NAVAL COMMAND
BALLARD PIER, NEAR TIGER GATE, NAVAL DOCKYARD
MUMBAI 400 001**

- (b) Applications (neat legible scanned copies) sent by Email are to be addressed to **DIRECTORNCSMUMBAI@GMAIL.COM** with the subject line "**APPLICATION FOR THE POST OF VICE PRINCIPAL AT NCS MUMBAI**"

- (c) Last Date for Receipt of duly filled Applications is **30 NOV 24 (Saturday)**
(APPLICATIONS SENT BY ANY OTHER MEANS OR FORWARDED TO ANY OTHER ADDRESS WILL NOT BE ACCEPTED)